

**REGULAR MEETING  
LENOX TOWNSHIP BOARD OF TRUSTEES  
MONDAY, OCTOBER 1, 2018**

- |                                      |  |
|--------------------------------------|--|
| <b>1. CALL TO ORDER:</b>             | 6:30 PM                                    |
| <b>MEMBERS PRESENT:</b>              | Trombly, Kandell, Honold, Clifford, Gurley |
| <b>ATTORNEY PRESENT:</b>             | Steven Joppich                             |
| <b>RESIDENTS AND GUESTS PRESENT:</b> | 49   |
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MEETING AGENDA**

Motion: Gurley Support: Clifford

Motion to accept the Meeting Agenda with the additions of **k.** Carex WorkLife Solutions Contract and **l.** Employee Request for the Building Department. All Ayes. Motion passes.

**4. APPROVAL OF MINUTES**

Motion: Kandell Support: Honold

Motion to approve the Minutes of Monday, August 13, 2018 and Monday, September 10, 2018 as presented. All Ayes. Motion passes.

**5. PUBLIC ANNOUNCEMENTS**

Fire Chief Denny Fouchia announced that the Lenox Township Fire Department along with Richmond Lenox EMS have scheduled an Open House at the Emergency Services Complex on Gratiot Avenue Sunday, October 7, 2018 from 11:00 AM until 3:00 PM to kick off Fire Prevention Week. There will be plenty of food and fun for everyone at no cost whatsoever.

Trustee Michelle Gurley detailed that the New Haven-Lenox Community Dinner has been scheduled for Friday, November 16, 2018 from 6:00 PM until 8:00 PM at the New Haven High School. The cost is one non-perishable food item for the New Haven/Lenox Food Pantry.

Supervisor Trombly announced that the November Board of Trustees Meeting would begin at 5:00 PM, due to an Election the following day.

**6. PUBLIC COMMENT**

No Public Comments were spoken at this time.

**7. CONSENT AGENDA**

All items listed under this Consent Agenda are considered routine by the Township Board and will be enacted by one motion. According to established Township meeting rules, there will be no separate discussion of these items, unless a member of the Board or public so requests at or prior to the meeting, in which event the chair of the meeting may remove such item(s) from the Consent Agenda for discussion and consideration under Agenda Item No. 8, below. Approval of the Consent Agenda shall be by a majority roll call vote of those present and voting. Under the Consent Agenda are items a. Sheriff Report, b. Fire Department Report, d. DPW Report, e. Code Enforcement Report, f. Assessing Department Report, g. Engineer Report, h. Planner Report, i. Library Report, j. Senior Center Report, k. Supervisor's Report, l. Treasurer's Report, m. Orders and Bills, n. Trustees Report, o. Clerk's Report.

Clerk Kandell detailed that there is \$117,378.55 in unpaid invoices and \$247,640.46 in invoices that were paid during the month for a total of \$365,019.01 in invoices to be approved for payment at this meeting.

Motion: Gurley Support: Honold

Motion to accept the Consent Agenda and the Orders and Bills in the amount of \$365,019.01.

Roll Call: Gurley- Aye, Honold- Aye, Kandell- Aye, Trombly- Aye, Clifford- Aye. Motion passes.

## **8. ITEMS REMOVED FROM CONSENT AGENDA**

### **c. EMS Report**

Richmond Lenox EMS Director Jeff White recognized Deputy Chief Dennis Spens for being part of a team that traveled to North Carolina during Hurricane Florence to provide 911 Response for an EMS Agency, so their paramedics and rescue workers could take care of their families and their flooded properties.

Tuesday, October 2, 2018, 11:00 AM, Congressman Paul Mitchell has been scheduled to tour the new EMS Station. There is approximately two million dollars in federal assets and funds that have come in for various equipment.

Five new members were present with their loved ones to be pinned with their badges, Kelli Cavner, Eric Coldwell, Roger Dyjak, Maryann McLeod, and Alexandria Leenknecht. Ms. Leenknecht is the Great-Granddaughter of Joseph Yelencich, who was the Lenox Township Supervisor at the time that Richmond Lenox EMS was founded. They were congratulated with a robust round of applause.

## **9. UNFINISHED BUSINESS**

There was no Unfinished Business to complete at this meeting.

## **10. NEW BUSINESS**

### **a. SMART 2018 MUNICIPAL CREDIT AND COMMUNITY CREDIT CONTRACT AMENDMENT**

Richmond Lenox EMS Director Jeff White explained that this Amendment to the 2018 Suburban Mobility Authority for Regional Transportation (SMART) relates to a 7.5% increase to Community Credits from January 2018 to June 2018.

Motion: Kandell Support: Clifford

Motion to approve the Amendment to the 2018 SMART Municipal Credit and Community Credit Contract in the amount of \$872 and to authorize the Township Supervisor to sign the Contract. All Ayes. Motion passes.

### **b. SMART 2019 MUNICIPAL CREDIT AND COMMUNITY CREDIT CONTRACT**

Richmond Lenox EMS Director Jeff White continued by reporting that the EMS took delivery of four new shuttle vehicles provided by SMART because of the millage approval.

Motion: Kandell Support: Clifford

Motion to approve the 2019 SMART Contract and transfer of the Municipal Credits of \$5,738 and Community Credits of \$13,363 for a total of \$19,101 to Richmond Lenox EMS and to authorize the Supervisor to sign the SMART Contract for Fiscal Year 2019. All Ayes. Motion passes.

### **c. SMART RESOLUTION**

Richmond Lenox EMS Director Jeff White explained that this SMART Resolution would authorize the purchase of Community Transit Services from Richmond Lenox EMS with SMART Municipal Credits and Community Credits.

Motion: Kandell Support: Clifford

Motion to approve and adopt Resolution 2018-8 titled Resolution Authorizing the Use of 2019 SMART Municipal and Community Credits with the following amendment. All Ayes. Motion passes.

### **d. 2019-2021 MACOMB COUNTY SHERIFF DEPARTMENT CONTRACT RENEWAL**

The Macomb County Sheriff Department is requesting a three-year renewal from 2019-2021.

Motion: Clifford Support: Gurley

Motion to approve the 2019-2021 Macomb County Sheriff Department Contract in the amounts of \$660,682 for 2019, \$671,421 for 2020, and \$679,236 for 2021 as presented.

Roll Call Vote: Clifford- Aye, Gurley- Aye, Honold- Aye, Kandell- Aye, Trombly- Aye. Motion passes.

**e. WASTE MANAGEMENT SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING CONTRACT EXTENSION**

Waste Management is requesting a three-year contract renewal, adding a wheeled 96-gallon recycling container, provided by Waste Management. Residents that need additional containers can rent them directly from Waste Management.

Attorney Steven Joppich reported that the contract approved in 2009, was bid out by the Township and awarded to Waste Management. The bidding materials provided that the contract awarded pursuant to that bidding proposal would be a contract that could be renewable at the Township's discretion and in agreement of both parties. This contract has been renewed by way of an amendment; this approval would be subject to a fourth amendment, which would have to be prepared.

Motion: Kandell Support: Honold

Motion to approve the extension of the Waste Management Solid Waste Collection, Disposal and Recycling Contract for a three-year term, effective October 7, 2018 through October 6, 2021, with the new rates being approved at Year One - \$15.26, Year Two - \$15.87, Year Three - \$16.50 per serviced household per month, subject to a Fourth Amendment to the Agreement and Approved by the Township Attorney and Supervisor and signed by the Township.

Roll Call Vote: Kandell -Aye, Honold -Aye, Trombly -Aye, Gurley -Aye, Clifford -Aye. Motion passes.

**f. STONE HOUSE LEASE RENEWAL REQUEST**

The stone house lease is up for renewal and could be approved for two years beginning November 9, 2018 through November 8, 2020.

Motion: Honold Support: Gurley

Motion to approve the renewal of the stone house lease agreement for an additional two years as presented. All Ayes. Motion passes.

**g. JOHNSON CONTROLS MAINTENANCE CONTRACT RENEWAL**

DPW Superintendent Cam Trombly reported that the perimeters of the contract may be altered to tailor the service agreement according to the Township's needs.

Motion: Clifford Support: Honold

Motion to approve the service renewal with Johnson Controls as written. All Ayes. Motion passes.

**h. 2019 ASSESSMENT CHANGE NOTICE PREPARATION AND MAILING REQUEST**

Motion: Kandell Support: Honold

Motion to award the preparation and mailing of the 2019 Assessment Change Notices to KCI Communications in the amount of \$1,865.07. All Ayes. Motion passes.

**i. 2019 PERSONAL PROPERTY STATEMENT PREPARATION AND MAILING REQUEST**

Motion: Kandell Support: Gurley

Motion to award the preparation and mailing of the 2019 Personal Property Statements to Whitlock Business Systems per the recommendation of the Assessor in the amount of \$349.85, with the added estimate of \$50.00 in postage for out of area Zip Codes. All Ayes. Motion passes.

**j. SCHEDULE MEDICAL MARIHUANA SPECIAL MEETING**

Motion: Honold Support: Gurley

Motion to table the Scheduling of the Medical Marihuana Special Meeting until November.

Attorney Joppich clarified that the scheduling of the Special Meeting would be placed on the November Board of Trustees Agenda. Procedurally, a Special Meeting could be scheduled before the November Meeting without violating the Open Meetings Act.

Motion amended that the Scheduling of the Medical Marihuana Special Meeting would be tabled until the Board of Trustees Officials are able to check their schedules. All Ayes. Motion passes.

**k. CARE'S WORKLIFE SOLUTION**

Motion: Clifford Support: Kandell

Motion to renew the contract with Care's WorkLife Solutions for \$500 Employee Assistance Services from October 1, 2018 through September 20, 2019. All Ayes. Motion passes.

**I. EMPLOYEE REQUEST FOR BUILDING DEPARTMENT**

Motion: Honold Support: Kandell

Motion to table the Employee Request for Building Department until more information is gathered regarding the expectation of that employee.  
All Ayes. Motion passes.

**11. PUBLIC COMMENT**

No Public Comments were heard at this time.

**12. ADJOURNMENT**

Motion: Kandell Support: Honold

Motion to adjourn the Meeting at 7:11 PM. All Ayes. Motion passes.

Respectfully submitted,

Respectfully submitted,

LuAnne Kandell, Clerk

Carol A. Swantek, Recording Secretary