

**REGULAR MEETING
LENOX TOWNSHIP BOARD OF TRUSTEES
TUESDAY, SEPTEMBER 4, 2018**

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| 1. CALL TO ORDER: | 6:30 PM |
| MEMBERS PRESENT: | Trombly, Kandell, Honold, Clifford, Gurley |
| ATTORNEY PRESENT: | Steven Joppich |
| RESIDENTS AND GUESTS PRESENT: | 7 |

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MEETING AGENDA

Motion: Clifford Support: Gurley

Motion to accept the Meeting Agenda as written. All Ayes. Motion passes.

4. APPROVAL OF MINUTES

Motion: Honold Support: Kandell

Motion to approve the Minutes of Monday, August 13, 2018 with the correction of the Recording Secretary. All Ayes. Motion passes.

5. PUBLIC ANNOUNCEMENTS

There were no Public Announcements at this meeting.

6. PUBLIC COMMENT

No Public Comments were spoken at this time.

7. CONSENT AGENDA

All items listed under this Consent Agenda are considered routine by the Township Board and will be enacted by one motion. According to established Township meeting rules, there will be no separate discussion of these items, unless a member of the Board or public so requests at or prior to the meeting, in which event the chair of the meeting may remove such item(s) from the Consent Agenda for discussion and consideration under Agenda Item No. 8, below. Approval of the Consent Agenda shall be by a majority roll call vote of those present and voting. Under the Consent Agenda are items a. Sheriff Report, b. Fire Department Report, c. EMS Report, d. DPW Report, e. Code Enforcement Report, f. Assessing Department Report, g. Engineer Report, h. Planner Report, i. Library Report, j. Senior Center Report, k. Supervisor Report, l. Treasurer Report, m. Orders and Bills, n. Trustees Report, o. Clerk Report.

Clerk Kandell detailed that there is \$549,656.51 in invoices to be approved for payment at this meeting.

Motion: Honold Support: Clifford

Motion to approve the Consent Agenda with invoices in the amount of \$549,656.51.

Roll Call: Honold- Aye, Clifford- Aye, Kandell- Aye, Gurley- Aye, Trombly- Aye. Motion passes.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda at this meeting.

9. UNFINISHED BUSINESS

There was no Unfinished Business to complete at this meeting.

10. NEW BUSINESS

a. FIRE DEPARTMENT GARAGE DOOR OPENER REPLACEMENT PROJECT

Fire Chief Denny Fouchia explained that this project is in the budget for this year. Station 1 was built in 1989 and many things are original to the building; it is becoming difficult to find operator parts due to the age of the equipment. Four quotes were obtained as follows:

KVM Door Systems	\$15,919
Motor City Door Company	\$12,750
City Wide Door Company	\$8,625
FJF Door Sales Company	\$7,900

Fouchia recommended City Wide Door Company as they have done repair work for the Fire Department for the past 20 years.

Motion: Clifford Support: Honold

Motion to accept the Fire Chief's recommendation to award the job to City Wide Door Company in the amount of \$8,625, to replace the garage door system in Station 1. All Ayes. Motion passes.

b. FAMILY MEDICAL LEAVE ACT POLICY MANUAL LANGUAGE AMENDMENT

Township Attorney Steven Joppich explained that Laura Amtsbuechler, an Employment and Labor Law Attorney, recommends this change to the Township Employee Policy Manual. This amendment would modify the calculation of time that an employee might be entitled to.

Motion: Kandell Support: Clifford

Motion to approve an amendment to the Employee Policy Manual, Section 4.18, Family Medical Leave Act, to reflect a change in the calculation of leave time to include a rolling 12-month period, as suggested by the Attorney's Office. All Ayes. Motion passes.

c. ENERNOC WATER BILLING ADJUSTMENT REQUEST

Deputy Supervisor Jeannette Ventimiglia explained that EnerNoc, who manages Waste Management's Utility Accounts, is requesting a waiver of a \$4,487.39 late fee. EnerNoc states that they are facing challenges receiving mail addressed to the P. O. Box and did not receive the June Water Bill by mail. They contacted Ventimiglia on June 25, 2018, asking for a copy of the invoice without disclosing that they did not receive the bill or that there was a problem. When EnerNoc received the July Water Bill, there was a \$4,487.39 penalty added because the June Bill was not paid by the due date.

Attorney Joppich reported that there are no provisions in the Water/ Sewer Ordinance to allow the Board of Trustees to waive penalty fees.

Motion: Kandell Support: Honold

Motion to deny, based on the fact that the Lenox Township Water/ Sewer Ordinance does not give the Board authority to waive fees. The \$4,487.39 penalty fee shall remain as charged. All Ayes. Motion passes.

d. PARK RESTROOM DISCUSSION

Township Engineer Sermed Saif and DPW Superintendent Cameron Trombly were present to seek approval to move forward with the design survey and construction of the proposed restroom and concession building in the park.

Motion: Clifford Support: Gurley

Motion to recommend that the Township proceed with the design survey and construction drawings for the proposed restroom and concession building project in the park. All Ayes. Motion passes.

11. PUBLIC COMMENT

No Public Comments were heard at this time.

12. ADJOURNMENT

Motion: Honold Support: Gurley

Motion to adjourn the Meeting at 6:47 PM. All Ayes. Motion passes.

Respectfully submitted,

LuAnne Kandell, Clerk

Respectfully submitted,

Carol A. Swantek, Recording Secretary