

**REGULAR MEETING  
LENOX TOWNSHIP BOARD OF TRUSTEES  
MONDAY, MARCH 2, 2020**

- |                                      |  |
|--------------------------------------|--|
| <b>1. CALL TO ORDER:</b>             | 6:30 PM                                    |
| <b>MEMBERS PRESENT:</b>              | Trombly, Kandell, Honold, Clifford, Gurley |
| <b>ATTORNEY PRESENT:</b>             | Albert Addis                               |
| <b>RESIDENTS AND GUESTS PRESENT:</b> | 13   |

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL OF MEETING AGENDA**

Motion: Honold Support: Clifford

Motion to approve the Meeting Agenda as presented. All Ayes. Motion passes.

**4. APPROVAL OF MINUTES**

Motion: Gurley Support: Clifford

Motion to approve the Minutes of February 3, 2020 and Budget Workshop of February 18, 2020. All Ayes. Motion passes.

**5. PUBLIC ANNOUNCEMENTS**

There were no Public Announcements at this meeting.

**6. PUBLIC COMMENT**

There were no Public Comments at this time.

**7. CONSENT AGENDA**

All items listed under this Consent Agenda are considered routine by the Township Board and will be enacted by one motion. According to established Township meeting rules, there will be no separate discussion of these items, unless a member of the Board or public so requests at or prior to the meeting, in which event the chair of the meeting may remove such item(s) from the Consent Agenda for discussion and consideration under Agenda Item No. 8, below. Approval of the Consent Agenda shall be by a majority roll call vote of those present and voting. Under the Consent Agenda are items a. Public Safety Report, b. EMS Report, c. DPW Report, d. Code Enforcement Report, e. Assessing Department Report, f. Engineer Report, g. Planner Report, h. Library Report, i. Senior Center Report, j. Supervisor's Report, k. Treasurer's Report, l. Orders and Bills, m. Trustees Report, n. Clerk's Report.

Motion: Gurley Support: Honold

Motion to accept the Consent Agenda with the approval of Orders and Bills in the amount of \$387,187.65.

Roll Call Vote: Gurley- Aye, Honold- Aye, Kandell- Aye, Trombly- Aye, Clifford- Aye. Motion passes.

**8. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda for this meeting.

**9. UNFINISHED BUSINESS**

There was no Unfinished Business to complete at this meeting.

**10. NEW BUSINESS**

**a. TEJA ENTERPRISES, LLC. ANNUAL RENEWAL REQUEST FOR MINING PERMIT**

Township Engineer Sermed Saif reported that this project is currently 85% complete; he recommends approval of the Mining Permit for 2020.

Motion: Clifford Support: Kandell

Motion to approve the Annual Renewal of the Mining Permit for TeJa Enterprises, LLC.

Roll Call Vote: Clifford- Aye, Kandell- Aye, Gurley- Aye, Trombly- Aye, Honold- Aye. Motion passes.

**b. DPW EMPLOYEE REQUEST**

DPW Superintendent Cam Trombly explained that this request is the first attempt working toward adding a year-round employee to assist in maintaining Township properties as well as the Park.

Clerk Kandell inquired if this new employee would be part-time or full-time, noting that it may be necessary to create an additional class of employee, so as to properly cover the hours and benefits that this person might be eligible for.

Motion: Kandell Support: Honold

Motion to approve advertising for a DPW employee, part-time, no benefits, as requested by the DPW Superintendent Cam Trombly.

All Ayes. Motion passes.

**c. 2020 AMBULANCE FINANCING PROPOSAL**

Richmond Lenox EMS Director Jeff White detailed the request for the Board of Trustees to consider financing the purchase of a new ambulance as they have done three times in the past. The original proposal was developed by previous legal counsel; the proposal has been updated to reflect this new purchase. He reported that a similar Township financed loan is scheduled to be paid off nine months early.

Motion: Clifford Support: Gurley

Motion to approve the 2020 Ambulance Financing Proposal as presented by Mr. White.

Roll Call Vote: Clifford- Aye, Gurley- Aye, Kandell- Aye, Trombly- Aye, Honold- Aye. Motion passes.

**d. FIRE DEPARTMENT DISPATCH OFFICE REMODELING PROPOSAL**

Public Safety Director Jeff White described the proposal to remodel the Dispatch Office in Fire Station I. This area was modified several years ago however, the space created does not provide an efficient workspace. The quote from Specialty Cabinet Manufacturing, Inc. estimates the total cost to be \$7,120; White requested that the Board consider an approval not to exceed \$8,500 to ensure a contingency for unexpected costs.

Motion: Clifford Support: Honold

Motion to approve Brian Kloviski, Special Cabinet Manufacturing, Inc. to remodel the Dispatch Office at a cost not to exceed \$8,500.

Roll Call Vote: Clifford- Aye, Honold- Aye, Kandell- Aye, Gurley- Aye, Trombly- Aye. Motion passes.

**e. MCLAREN MACOMB MOBILE CLINIC LEASE RENEWAL**

Lenox Township Public Safety Director Jeff White stated that McLaren Macomb has requested that the Board renew a fourth Amendment to the original lease, for storage of their Mobile Clinic in an unused bay at Fire Station II, for \$650 per month or \$7,800 per year through March 1, 2021.

Motion: Kandell Support: Gurley

Motion to renew the fourth Amendment to the McLaren Macomb Mobile Unit, stored at Fire Station II for \$650 per month.

All Ayes. Motion passes.

**f. PERRY ACRES ORDINANCE**

The purpose of this Ordinance is to provide for a service charge in lieu of taxes for a housing project for low income persons and families to be financed with a federally aided Mortgage Loan pursuant to the provisions of the State Housing Development Authority Act of 1966.

Motion: Clifford Support: Gurley

Motion to approve Ordinance 56-1, Lenox Township Tax Exemption Ordinance- Perry Acres. All Ayes. Motion passes.

**g. BRAMBLEWOOD ORDINANCE**

The purpose of this Ordinance is to provide for a service charge in lieu of taxes for a housing project for low income persons and families to be financed with a federally aided Mortgage Loan pursuant to the provisions of the State Housing Development Authority Act of 1966.

Motion: Clifford Support: Honold

Motion to approve Ordinance 56-2, Lenox Township Tax Exemption Ordinance- Bramblewood. All Ayes. Motion passes.

**h. REAL ESTATE BROKER OF RECORD**

Supervisor Trombly reported that he is unable to reach the current Township Real Estate Broker of Record, and he feels that someone else should be considered. Michael Birach is the Broker Owner of Century 21 Market-Tech Realtors in Chesterfield, Michigan and has been licensed as a full-time realtor since 1972. He would be available for any real estate needs that the Township may have in the future.

Motion: Kandell Support: Clifford

Motion to approve Micheal Birach as the Real Estate Broker of Record for Lenox Township. All Ayes. Motion passes.

**i. HI-TECH SYSTEMS SERVICE MITEL WARRANTY SUPPORT PATCHES**

Clerk Kandell explained that the Warranty Agreement for the Mitel Telephone System needs to be renewed.

Motion: Honold Support: Clifford

Motion to renew the warranty agreement for the Mitel Telephone System at the cost of \$1,349.00 for one year.

Roll Call Vote: Honold- Aye, Clifford- Aye, Kandell- Aye, Trombly- Aye, Gurley- Aye. Motion passes.

**11. PUBLIC COMMENT**

B. Conaway, Waste Management Curbside and Recycling Representative, spoke about the relationship between Lenox Township and Waste Management, reminding the Board that he is available to assist them at any time.

J. Hartway, Lenox Township, inquired about the recent hiring of a person, whether the hiring was full-time and whether it should have been clarified in the motion.

Supervisor Trombly remarked that the Public Comment portion of the meeting is not for questions and answers.

**12. CALL FROM THE BOARD**

There was no additional conversation from the Board at this time.

**13. ADJOURNMENT**

Motion: Gurley Support: Clifford

Motion to adjourn the Meeting at 7:02 PM. All Ayes. Motion passes.

Respectfully submitted,

Respectfully submitted,

LuAnne Kandell, Clerk

Carol A. Swantek, Recording Secretary